



THE FREIGHT WAY DISPATCH & LOGISTICS



**DRY VAN
POWER ONLY
FLATBED
STEPDECK
REEFER**

Requirements :
Active Interstate Authority
CDL A License
Certificate of Insurance
Truck and/or Trailer

Let us help YOU reach your
business revenue goals!

Freight Dispatching for Owner Operators & Small Fleets

- Weekly Load Planning
- Rate Negotiations
- Broker/Shipper communication & paperwork completion
- 24/7 dedicated dispatcher
- Load by Load option
- Partnered with several direct shippers & brokers to keep you loaded and rolling!

WWW.THEFREIGHTWAYDISPATCH.COM

PH: 972-798-8638

INFO@THEFREIGHTWAYDISPATCH.COM



Getting Started

Required documents:

- ✓ Certificate of insurance - *Power Only must also have Trailer Interchange coverage*
- ✓ Signed W9 to provide to brokers/shippers,
- ✓ Copy of your MC authority documentation
- ✓ Notice of Assignment from your factoring company
- ✓ 3 references - some brokers and shippers request this

Attached Documents to Complete

- ✓ Dispatch Agreement Form -an agreement and not a contract, that is just stating The Freight Way Dispatch is working as your dispatcher.
- ✓ Carrier Profile Form - allows us to have all the pertinent info needed to properly search and book your loads

Factoring

If you need assistance with getting factoring to support your business cash flow, we are partnered with Triumph Business Capital. They have good rates and get you paid within 24-48 hours. The contact there is Ashley Vogan. Her direct line is 915-331-1606 and email is Avogan@tbcap.com



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CARRIER PROFILE
 (Please complete all fields)

Carrier: _____ Authority Date: _____

Complete Address: _____

Carrier Name: _____ Phone: _____

Email: _____ FMCSA Safety Score: _____

EIN#: _____ USDOT#: _____ MC#: _____

Owner Op Company Name: _____

Owner Op Name: _____ **Owner Op Phone:** _____

Owner Op Email: _____

Factoring Company:

Name: _____

Complete Address: _____

Phone: _____ Email: _____

Equipment/Driver Info:

	Make/Model	Year	Truck #
Truck #1			
Truck #2			
Truck #3			

	Type	Trl #	Year	Air Ride	Vented	Plated	E Tracks	# of Straps	Load Bars	Wood Walls	Tarps	Chains	Lift Gate
Trailer #1													
Trailer #2													
Trailer #3													

Driver Name	Telephone	Truck #	Trailer #	Hazmat	Tankers	TWIC

Load Info:

Min. miles per load: _____ Max. miles per load: _____ Max. DH Miles: _____ Max Weight: _____

Min rate per mile: _____ Rocky Mountains (Y/N): _____ California (Y/N): _____



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Home time? OTR time: _____

What states/areas do you not operate? _____

Comments/Special Instructions: _____

Please list 3 references as some brokers and shippers ask for this:

1. Name _____ Phone _____ Email: _____

2. Name _____ Phone _____ Email: _____

3. Name _____ Phone _____ Email: _____



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FREIGHT DISPATCH AGREEMENT

The effective date of this agreement is the _____ day of _____ 20____, by and between _____ hereafter referred to as the "CARRIER", and _____ hereafter referred to as the "FREIGHT DISPATCHER."

CARRIER affirms to being a legally sanctioned motor carrier of property by the Department of Transportation and FMCSA with the following: MC # _____ and USDOT # _____.

The relationship of the CARRIER and the FREIGHT DISPATCHER shall, at all times, be that of an INDEPENDENT CONTRACTOR. Neither party shall be considered to be the agent or employee of the other.

CARRIER RESPONSIBILITIES:

CARRIER agrees that it shall be responsible for any loss, delay, destruction, theft, damage or liability, of whatever nature, which arises from the transportation of any freight arranged for by the FREIGHT DISPATCHER.

CARRIER shall promptly perform the transports arranged by the FREIGHT DISPATCHER and accepted by the CARRIER and represents that its operations will comply with all applicable state and federal laws and regulations in regard to moving intrastate and interstate freight.

CARRIER shall provide all trucks and equipment necessary to perform work under this agreement.

CARRIER will assume full responsibility for all salaries, insurance, taxes, pensions, premiums, contributions and benefits of CARRIER'S drivers in the performance of this agreement.

CARRIER has the sole responsibility to maintain the minimum insurance levels as prescribed by the F.M.C.S.A and by the freight broker or shipper.

AGREEMENT TERMS:

- The CARRIER authorizes the FREIGHT DISPATCHER to execute and sign the set-up carrier packets and rate confirmations on CARRIER'S behalf to acquire load.
- Rate confirmation will be sent to driver via email on each load secured by FREIGHT DISPATCHER.



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- CARRIER must call or text FREIGHT DISPATCHER when loaded with any information requested by Freight Broker or Shipper (such as Bill of Lading number, pieces and weight, ETA).
- CARRIER must call or text FREIGHT DISPATCHER when load is delivered to confirm delivery accepted without exception or other problem.
- Any exception upon delivery must be immediately conveyed to FREIGHT DISPATCHER before the driver leaves the consignee's facility if detention/TONU/layover pay will be requested.
- CARRIER will follow any reasonable special instructions the FREIGHT DISPATCHER provides for the performance of this agreement.
- CARRIER will meet or exceed the usual/accepted industry standards in the transport of freight.

AGREEMENT TERMS (cont'd):

Both the FREIGHT DISPATCHER and the CARRIER understand that this agreement does not bind the respective parties to a mutually exclusive service to each other. Rather, the FREIGHT DISPATCHER may enter into similar agreements with other CARRIERS and the CARRIER may enter into similar agreements with other FREIGHT DISPATCHERS.

This agreement terminates in the event of any of the following reasons with a courtesy 3-day notice required:

- FREIGHT DISPATCHER cancels service for non-payment;
- CARRIER ceases business or discontinues service; or
- FREIGHT DISPATCHER or CARRIER cancels service for operational issues, service dissatisfaction, communications issues, etc.

BILLING TERMS

FREIGHT DISPATCHER will invoice CARRIER to pay for the above freight dispatch service performed based on the rate of 8% of gross revenue per truck per week **OR** a flat rate of n/a per truck per week. Payment to FREIGHT DISPATCHER by CARRIER shall be complete and final without recourse. CARRIER will pay each Monday (Wednesday at latest) for the previous Monday through Sunday work week. Failure to pay Wednesday will result in FREIGHT DISPATCHER ceasing to book loads. FREIGHT DISPATCHER shall resume booking loads when the invoice is satisfied.

Acceptable forms of payment are Visa, Mastercard, Zelle, FREIGHT DISPATCHER will provide CARRIER with weekly receipts.



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A \$ ___20___ late fee will be assessed for all late payments not received by Wednesday.

AGREEMENT EXECUTION

This agreement constitutes the entire agreement between FREIGHT DISPATCHER and CARRIER and may not be amended, modified, or waived except by written agreement, signed by FREIGHT DISPATCHER and CARRIER.

FREIGHT DISPATCHER and CARRIER have executed this agreement as of: Date: _____

FREIGHT DISPATCHER		CARRIER	
Print Name: Hope Williams		Print Name:	
Signature:		Signature	
Phone:	972-798-8638	Phone:	
Fax:	972-284-0992	Fax:	
Email:	Hope@thefreightwaydispatch.com	Email:	